

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

March 13, 2008 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Denise Surber; Vice President Jane Carey;
Doug Bates; Jerome Boxer; Ryan Ward*

CALL MEETING TO ORDER

President Surber called the meeting to order at 9:03 a.m.

ROLL CALL

Don Rader, Administrative Assistant, took roll as follows:

Members present: Boxer, Carey, Surber
Absent: Bates, Ward
City Staff: Julie Dahlen, Library Services Manager;
Carolyn Wallen, Staff Assistant II
City Council rep: Mayor Frank Mecham, Councilman Fred Strong

PUBLIC COMMENTS -None

CONSENT AGENDA

1. A motion was made by Member Boxer, seconded by Member Carey, to approve the Minutes of the February 14, 2008 meeting. Motion passed. Voice vote: 3 ayes, no dissent.

DISCUSSION ITEMS

2. **Meet the Library Staff**
-Carolyn Wallen gave an overview of her duties as Staff Assistant II.
3. **WiFi Progress and Policy Update**
-Julie Dahlen announced that the Library officially has WiFi access as of March 3rd, 2008. The Free Publications/Give Away policy is still with the City Attorney.
4. **Progress of Young Adult Survey**
Julie Dahlen reported that a survey of young adults/teens regarding their use of the Library should be finished by the end of the year. Frank Mecham offered to assist in distributing surveys to teens via contacts he has at Paso Robles High School. It was also suggested that high school English classes and the AVID program be used as avenues for collecting surveys.
5. **Stakeholders Meeting for Uptown/Town Centre Specific Planning**
Representatives from the Library Board and Library Foundation are invited to a meeting on March 19, 2008 concerning plans for the Uptown/Town Center areas of Paso Robles.

6. **Word-of-Mouth Marketing Workshop**
President Surber talked to the Board about the Word-of-Mouth Marketing Workshop she attended recently in which different ways of marketing libraries were discussed.
7. **Review April 2008 Art**
Art for April 2008 was reviewed. Wall art by Jean Neas, display case by Suzanne Robitaille for Volunteer Week.

COMMUNICATIONS/REPORTS

-Mayor Mecham briefly talked about his discussions with Caltrans regarding local needs; the Nacimiento water line easement through Camp Roberts; and Youth Authority developments.

-Councilman Strong emphasized that the City will be in on discussions concerning the Youth Authority site and that as of now there are three possible uses for the site which will close to youth offenders on July 1, 2008.

-Jerry Boxer related to the Board about the recent CALTAC workshop in Sacramento which he attended. Among items discussed were budget problems, liaison with local government, and library promotion.

-Julie Dahlen talked about coverage of the Library by local newspapers, with an article in the *Tribune* upcoming. Julie also thanked Councilman Strong for attending the Brushmarks gala.

ADJOURNMENT

Adjourned at 10:40 a.m. to the next regularly scheduled meeting of the Library Board of Trustees on Thursday April 10, 2008, 9:00 a.m., in the Story Hour Room of the Paso Robles City Library.

These minutes were approved by the Library Board of Trustees at their April 10, 2008 meeting.

Respectfully submitted by Don Rader, Administrative Assistant

Library Board of Trustees Minutes of March 13, 2008